

CHAPTER 32: CITY ORGANIZATIONS

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POLICE DEPARTMENT

§ 32.001 POLICE DEPARTMENT PERSONNEL.

The police of the city shall consist of one Chief of Police, a deputy and such patrol officers as may be found necessary and appointed by the City Manager.
(Prior Code, § 2.28.010)

§ 32.002 MANAGEMENT OF POLICE DEPARTMENT.

The management of the police force shall be under the City Manager. He or she shall have power to remove or discharge the Chief of Police or any police officer and such removal or discharge shall be without the approval of the City Commissioners, except that any officer removed or discharged may appeal in writing to the City Commissioners by filing with the Finance Officer a notice stating the fact of his or her removal or discharge, the date thereof and the alleged cause and a statement that he or she appeals to the Board from the order removing or discharging him or her. Such appeal must be filed within five days from the date of the removal or discharge and the Board shall hear the matter at their next regular meeting, but such hearing may be continued from one regular meeting to another or to any special meeting until the Board determines that they have all the facts involved, at which time they shall vote to sustain the Board in the removal or discharge or to sustain the appeal and if the appeal is sustained such officer shall then be restored to his or her employment.
(Prior Code, § 2.28.020)

FIRE DEPARTMENT

§ 32.015 COMPOSITION.

The Voluntary Fire Department of the city shall be composed of at least 30 members, including officers.

(Prior Code, § 2.32.010)

§ 32.016 BY-LAWS.

The Fire Department shall have the power to formulate and adopt by-laws not inconsistent with this subchapter. The by-laws may be amended and changed under rules and procedures as provided in the by-laws.

(Prior Code, § 2.32.020)

§ 32.017 OFFICERS; TERM OF OFFICE.

The officers of the Fire Department shall be a Chief, one First Assistant Chief, one Second Assistant Chief, a Secretary, a Treasurer and a steward, who shall be elected or appointed as hereinafter provided. All officers herein named shall be appointed by the City Manager and confirmed by the City Commission.

(Prior Code, § 2.32.030)

§ 32.018 VACANCIES.

A vacancy in any elective office shall be filled for the unexpired term by the City Manager.

(Prior Code, § 2.32.040)

§ 32.019 DUTIES OF CHIEF; EXPENDITURES.

It shall be the duty of the Chief to exercise supervision and command over the Department. He or she shall have the general charge of the property of the city used by the Department and shall see that the same is kept in repair and ready for use. He or she shall order and prescribe such repairs to be made upon the equipment and apparatus as necessary but shall not incur at any time any expenditure exceeding \$1,000. without the consent of the City Manager. He or she shall attend all fires, which may occur in the city, and all orders given by him or her at any fire to any member of the Department shall be promptly obeyed. It shall be his or her special duty to see that the provisions of this subchapter are strictly enforced and obeyed.

(Prior Code, § 2.32.080)

§ 32.020 INABILITY OF CHIEF; SUBSTITUTE; REPORTS.

In the event of the Chief's absence or inability to act in any of the premises herein, then the First Assistant Chief, or, if he or she also is absent or unable to act, then the Second Assistant Chief shall act and perform in his or her stead. The Chief shall make semi-annual reports in the months of January and July or oftener if required by the City Manager of the property of the city used and devoted to the Department and concerning the condition of the same and shall recommend such alterations, changes or additions as he or she may think best. He or she shall certify all bills presented to the City Commission for expenses incurred on his or her order.

(Prior Code, § 2.32.090)

§ 32.021 BRANCHES OF SERVICE; CAPTAINS; TENURE.

The Chief shall establish units for the different branches of the service and shall appoint, from among the personnel of the Department, captains to have command thereof, only subject to his or her own authority. The tenure of office of any captain shall be at the pleasure of the Chief.
(Prior Code, § 2.32.100)

§ 32.022 DUTIES OF ASSISTANTS; INSUBORDINATION; PROCEDURE.

It shall be the duty of the Assistant Chiefs to go immediately to every fire which may occur in the city as soon as the alarm is given, to obey all orders of the Chief given while on duty and to assist him or her in the discharge of his or her duty so far as possible. In case either of the Assistant Chiefs shall be guilty of disobedience, disrespect or other improper conduct or neglect of duty, the Chief shall report same to the City Manager, who shall, if he or she deems the offense of sufficient gravity discharge the Assistant Fire Chief.
(Prior Code, § 2.32.110)

§ 32.023 DISTINCTIVE INSIGNIA.

When on duty the Chief and Assistant Chiefs and Captains shall each wear such distinctive cap, badge and/or clothing as will distinguish them and indicate their authority, as the Chief shall designate the same, and no member of the Department not so authorized shall wear any of such insignia.
(Prior Code, § 2.32.130)

§ 32.024 EQUIPMENT; INCREASE OR DECREASE OF MEMBERSHIP.

The City Commissioners may at will add such equipment to the Department as it may deem necessary and may increase the membership of the Department at any time by resolution and, when such membership is increased, the City Manager shall file with the Secretary of the Department notice thereof and the City Commission may likewise at will reduce the membership of the Department and the City Manager shall likewise upon such reduction file with the Secretary notice thereof.
(Prior Code, § 2.32.140)

§ 32.025 AGE QUALIFICATION.

The qualifications as to age and retirement of members of the Department shall be as determined and set forth in the by-laws of the Department.
(Prior Code, § 2.32.150)

§ 32.026 FIRE APPARATUS; RULES.

No fire apparatus of the city shall be taken out of the city limits except upon the concurrent order of the Chief and City Manager and none of the equipment of the Department shall ever be applied to private use and none of the wheeled equipment of the Department shall ever be drawn, run or driven on any sidewalk within the city, except upon the order of the Chief or an Assistant.
(Prior Code, § 2.32.160)

§ 32.027 INTERFERENCE.

No person shall menace or wantonly interfere with any member of the Fire Department while on duty and no person shall give any order to any member of the Department without authority.
(Prior Code, § 2.32.170) Penalty, see § 10.99

§ 32.028 MAINTENANCE.

There shall be paid by the city to the Treasurer of the Department in quarterly payments each year for keeping clean their apparatus and hoses and for other expenses, except repairs, such sums as the City Commissioners may from quarter to quarter determine necessary.
(Prior Code, § 2.32.180)

§ 32.029 POLICING AT FIRES.

Any member of the Police Department may prescribe limits in the vicinity of the fire from which the public shall be excluded and shall have power to rope off, or otherwise define the limits of, and shall have the authority to let such persons enter and leave such prescribed area as may be necessary for the preservation of property, order or the efficiency of the Department.
(Prior Code, § 2.32.190)

§ 32.030 WILLFUL INJURY TO FIRE APPARATUS; HYDRANTS.

No person shall willfully, maliciously or negligently break, deface or destroy, or in any manner injure any fire apparatus belonging to the city, nor shall any person in any way injure or interfere with any of the public hydrants of the city or anything or structure used by the Department, nor shall any person in any manner obstruct or encumber any hydrant in the city.
(Prior Code, § 2.32.200) Penalty, see § 10.99

§ 32.031 DUTIES OF SECRETARY.

It shall be the duty of the Secretary to keep an accurate record and minutes of all of the transactions of the Department. He or she shall keep, in a book known as "The Book of Membership," a list of all the members of the Department, showing their names, dates of birth and the dates they became members. He or she shall attend all regular and special meetings of the Department and shall be clerical officer of the Department. He or she shall draw all orders on the treasury of the Department, countersign the same and submit the same to the Chief, or Assistant, as necessity may require, for his or her signature and he or she shall draw no order on the treasury of the Department until the same has been authorized by the Chief and such authority entered upon the records of the Department and he or she shall at each annual meeting of the Department render a statement of all orders drawn by him or her upon the treasury of the Department, which statement shall be approved by the Department at its regular meeting for the year.
(Prior Code, § 2.32.210)

§ 32.032 DUTIES OF TREASURER.

It shall be the duty of the Treasurer of the Department to receive and safe-keep all the moneys belonging to the Department and pay out from the same only on proper order of the Department. He or she shall, at each annual meeting, present to the Department an itemized statement of all receipts and expenditures to be approved by the Department. The approval of the annual reports of the Secretary and Treasurer as aforesaid shall be evidenced by the signature of the Chief with appropriate language showing the fact of approval.
(Prior Code, § 2.32.220)

§ 32.033 DUTIES OF STEWARD.

The duties of the steward shall be such as may be prescribed by the by-laws of the Department and

the orders of the Chief. The steward shall receive such compensation as the City Commissioners may deem reasonable and shall be paid out of the city treasury on his or her verified claim, first approved by the Chief.

(Prior Code, § 2.32.230)

§ 32.034 USE OF MONEYS.

All moneys acquired by or through special activities of the Department for the improvement thereof, to make membership therein more desirable and pleasant to enhance safety shall be paid into the treasury of the Department and shall be by the Treasurer kept in a separate fund and shall be the property of the Department to be expended as it may see fit, provided that all moneys appropriated by the City Commissioners for the use of the Fire Department shall be expended by it only for the use for which the appropriation was made and any expenditure of any moneys for any other purpose than that for which the same were appropriated shall be unlawful, and the amount of any such unlawfully expended sums shall be recovered by the Treasurer by a civil action, brought in the name of the city, against the person responsible therefore.

(Prior Code, § 2.32.240)

§ 32.035 COMPENSATION.

There shall be appropriated out of the proper funds belonging to the city, a reasonable sum based on the recommendation of the Fire Chief and approved by the City Commission to be paid to the Treasurer of the Fire Department, which sum shall be used by the Department for the following purposes only: to pay such members of the Fire Department as appear for service promptly when fire alarm is made and who perform their services as firefighters properly until dismissed by the proper officer, but no compensation shall be paid any firefighter except on the order of the Chief attested by the Secretary. The Department shall have power to determine by its by-laws the requirements necessary to entitle any firefighter to compensation for attending a fire and the amount to be paid him or her. The members of the Department shall receive no compensation from the city for services rendered, except such as are herein provided for, or such as the city may voluntarily offer to pay.

(Prior Code, § 2.32.250)

§ 32.036 HAZARDS.

Each member, by joining the Department, voluntarily assumes the hazards of injury or accident in the service without liability therefore on the part of the city, unless by the city voluntarily assumed and paid or unless covered by worker's compensation insurance or liability insurance carried by the city.

(Prior Code, § 2.32.260)

§ 32.037 MEETINGS; FEES; FINES.

In addition to its annual meeting, the Department shall hold such regular and special meetings for the transaction of business as it may deem necessary and as provided for in its by-laws. It shall be in entire control of its own membership and may remove or discharge any member, except such officers as herein provided for, under such conditions and for such cause or causes and by such procedure as it may provide in its by-laws, and shall have the power to fix membership fees and fines and provide for the collection thereof.

(Prior Code, § 2.32.270)

§ 32.050 CITY PLANNING AND ZONING COMMISSION CREATED.

There is created a City Planning and Zoning Commission for the city, with authority as provided by this subchapter and state law.
(Prior Code, § 2.36.010)

§ 32.051 MEMBERSHIP OF THE PLANNING AND ZONING COMMISSION.

The Planning and Zoning Commission shall consist of not less than five members appointed by the City Manager. The members of this Planning and Zoning Commission shall be resident electors of the city, and may include the Mayor and elected City Commissioners. The City Manager may appoint administrative officials of the city as ex officio members of the City Commission. The City Manager shall oversee the management of the City Planning and Zoning Commission.
(Prior Code, § 2.36.020)

§ 32.052 TERMS OF MEMBERS.

The term of each member of the Planning and Zoning Commission shall be for three years, except that when such Planning and Zoning Commission is first appointed, two members shall be appointed to serve a term of one year, two members shall be appointed for a term of two years, and one member shall be appointed for three years. Thereafter appointment of each member shall be for three years so that there will be an overlapping of tenures.
(Prior Code, § 2.36.030)

§ 32.053 COMPENSATION AND EXPENSES.

All members of the City Planning and Zoning Commission shall serve as such without compensation. The city agrees to pay for expenses for travel and training such as registration fees and mileage if properly approved by the entire City Commission.
(Prior Code, § 2.36.040)

§ 32.054 ORGANIZATION, RULES, STAFF AND FINANCES.

Such Planning and Zoning Commission shall elect its Chairperson from among its members for a term of one year with eligibility for reelection, and may fill such other of its offices as it may create in a manner prescribed by the rules of such Commission. The Commission shall hold at least one regular meeting each month and shall adopt rules for transaction of its business and keep a record of its resolutions, transactions, findings and determinations which shall be a public record. The Planning and Zoning Commission may appoint, with approval of the City Manager, such employees as it may deem necessary for its work, whose appointment, promotion, demotion and removal shall be subject to approval of the City Manager. The Planning and Zoning Commission may also, with the approval of the City Manager, contract with planners, engineers, architects and other consultants for such services as it may require. The expenditures of the Planning and Zoning Commission shall be authorized and approved by the City Manager.
(Prior Code, § 2.36.050)

§ 32.055 REZONING.

All applications and proposals for changes in or amendments to the zoning ordinance shall first be submitted to the Planning and Zoning Commission. The recommendations of the Planning and Zoning Commission shall be made in writing. The City Commission shall have the authority to approve or disapprove any application recommendation or proposed recommendation made by the Planning and Zoning Commission.
(Prior Code, § 2.36.060)

§ 32.056 COMPREHENSIVE PLAN.

(A) For the purpose of making a Comprehensive Plan for the physical development of the city, the Planning and Zoning Commission shall make careful and comprehensive studies of present traffic and infrastructure uses and conditions, zoning classifications of property and future growth of the city, with due regard to its relation to the neighboring territory. The Plan shall be made with the general purpose of guiding and accomplishing a coordinated, adjusted and harmonious development of the city and its environs, which will, in accordance with present and future needs best promote the health, safety, morals, order, convenience, prosperity and general welfare as well as efficiency and economy in the process of development.

(B) Before adopting a Comprehensive Plan or any part of it, or any substantial amendment thereof, the Planning and Zoning Commission shall hold at least one public hearing thereon, notice of the time of which shall be given by one publication in a newspaper of general circulation in the city, not less than 15 days before the date of hearing. The adoption of the Plan or amendment thereof shall be by resolution of the Planning and Zoning Commission carried by the affirmative vote of not less than a majority of the members of the Planning and Zoning Commission. After adoption of the Plan by the Planning and Zoning Commission, a copy thereof shall be certified to the City Commission and the City Commissioners may approve, disapprove or amend the same. The plan or amendment to the plan shall be approved or disapproved by the City Commission and as approved shall constitute the official comprehensive plan.

(C) After the Comprehensive Plan has been adopted and approved by the City Commission, no substantial amendment or modification thereof shall be made without such proposed change first being referred to the Planning and Zoning Commission for its recommendation.
(Prior Code, § 2.36.070)

§ 32.057 SURVEYS AND STUDIES.

The Planning and Zoning Commission shall have authority to make or cause to be made such surveys, studies, maps, plans or charts of the whole or any portion of the city, with prior approval of the City Manager. The Planning Commission may publish its studies and recommendations after receiving approval from the City Manager.
(Prior Code, § 2.36.080)

§ 32.058 PUBLIC BUILDINGS AND IMPROVEMENTS.

Except as otherwise provided by law, no statutory, memorial or work of art in a public place, and no public building, bridge, viaduct, street fixtures, public structure or appurtenances, shall be located or erected, or site therefore obtained, nor shall any permit be issued by any department of the city for the erection or location thereof, until and unless the design and proposed location of any such improvement shall have been submitted to the Planning and Zoning Commission and its recommendations thereon obtained, except requirements and recommendations shall not act as a stay upon action for any such improvement when the Planning and Zoning Commission, after 30-days' written notice requesting such recommendations shall have failed to file same.
(Prior Code, § 2.36.090)

§ 32.059 PLATS AND SUBDIVISIONS.

All plans, plats or re-plats of subdivisions or resubdivisions of land embraced in the city or adjacent thereto, laid out in lots or plats with the streets, alleys or other portions of the same intended to be dedicated to the public and the city shall first be submitted to the Planning and Zoning Commission and its recommendation obtained before approval of the City Commissioners.
(Prior Code, § 2.36.100)

§ 32.060 STREETS, PARKWAYS, PARKS AND PLAYGROUNDS.

No plan for any street, parkway, park, playground, recreation area or boulevard, traffic way, riverfront or other public improvement affecting the city plan shall be finally approved by the city, or the character or location thereof determined, unless such proposals shall first have been submitted to the Planning and Zoning Commission and the latter shall have had 30 days within which to file its recommendations thereon.
(Prior Code, § 2.36.110)

AIRPORT BOARD**§ 32.075 AIRPORT BOARD CREATED.**

The Airport Board for the city shall consist of five members.
(Prior Code, § 2.40.010)

§ 32.076 QUALIFICATIONS AND TERM OF OFFICE.

Each member of the Airport Board shall be a resident and freeholder to the city. At the first regular meeting of the City Commission in May of each year, one member shall be appointed by the City Manager for a term of three years to succeed the retiring member. Each member shall serve a term of three years.
(Prior Code, § 2.40.020)

§ 32.077 BOND REQUIRED.

Each member of the Airport Board before entering upon his or her official duties shall give bond to the city conditioned and in amount as may be required by the governing body, for the faithful performance of his or her duties and shall file such bond in the office of the Municipal Finance Officer together with his or her oath of office. The city shall pay any premium for bonds required to be given by the members of the Board or its officers or employees. All bonds required under provisions of this subchapter shall be approved by the City Commission.
(Prior Code, § 2.40.030)

§ 32.078 COMPENSATION AND EXPENSES.

Compensation of the members of the Airport Board shall be as determined by the City Commission and set forth in the annual appropriation ordinance of the city. Members of the Airport Board shall be reimbursed their expenses incurred in the conduct of official business at the rate established by the governing body for city officials.
(Prior Code, § 2.40.040)

§ 32.079 MEETINGS.

The Airport Board shall hold regular meetings at least once each month and as many special meetings as it may deem proper. Three members shall constitute a quorum.
(Prior Code, § 2.40.050)

§ 32.080 OFFICERS.

The Airport Board shall elect from its number, a President, a Vice-President and a Secretary, each of whom shall serve for a term of one year or until a successor is elected and qualified. The Vice-President shall act in the absence or disability of the President.
(Prior Code, § 2.40.060)

§ 32.081 AUTHORITY TO SIGN FOR BOARD.

The President to the Airport Board, and in his or her absence or disability the Vice-President, shall have authority to sign, execute and acknowledge in the name of the Board, all maps, plats, contracts or documents of any character required or authorized by this subchapter.
(Prior Code, § 2.40.070)

§ 32.082 RECORD OF PROCEEDINGS.

The Secretary of the Airport Board shall keep a record of its proceedings and make such reports as may be required by the Board. In his or her absence or inability to act the Board may appoint a Secretary Pro Tempore to perform his or her duties. The records when duly certified by the Secretary shall be competent evidence of the proceedings of such Board.
(Prior Code, § 2.40.080)

§ 32.083 DUTIES OF CITY ATTORNEY.

The City Attorney shall be the legal adviser of the Airport Board and conduct proceedings in all courts.
(Prior Code, § 2.40.090)

§ 32.084 OFFICERS AND EMPLOYEES OF THE BOARD.

The City Manager on behalf of the Airport Board may appoint and employ such officers and employees as may be deemed necessary and shall by resolution prescribe and fix their duties and compensation and may require a bond conditioned upon the faithful performance of their duties in such amount as shall be fixed, to be filed with the Municipal Finance Officer.
(Prior Code, § 2.40.100)

§ 32.085 AUTHORITY OF BOARD.

The Airport Board with the concurrence of the City Manager shall have the power and authority to establish, improve, care for, regulate, control, manage and operate the Canton Municipal Airport. With the approval of the governing body, the Airport Board may erect buildings and structures on the airport and acquire land for airport purposes.
(Prior Code, § 2.40.110)

§ 32.086 RULES AND REGULATIONS OF BOARDS.

Subject to the approval of the City Manager, the Airport Board shall make by-laws, rules and regulations for the orderly transaction and conduct of its business. It shall make and enforce contracts in the name of the city to carry out the purposes expressed in this subchapter.
(Prior Code, § 2.40.120)

§ 32.087 ANNUAL ESTIMATE OF EXPENDITURES.

The Airport Board, on or before July 1 of each year, shall make an estimate of the moneys necessary for maintaining, establishing, improving, caring for, regulating and managing the Canton Municipal Airport and for necessary structures and buildings to be placed thereon, for the ensuing fiscal year. Such estimate shall specify the amount required therefore, and shall be certified by the Secretary of the Board to the City Manager on or before July 15 of each year.
(Prior Code, § 2.40.130)

§ 32.088 LEVY OF TAX FOR AIRPORT PURPOSES.

The governing body of the city at the time of making the tax levy for the city and other purposes shall also levy the tax for airport purposes for the fiscal year next ensuing at whatever amount they may deem necessary as estimated by the Board, which tax shall not exceed two mills on the dollar of the assessed valuation of all real and personal property taxable within the city. Such levy shall be certified to the County Auditor at the same time and in the same manner as general city levies.
(Prior Code, § 2.40.140)

§ 32.089 SPECIAL FUND.

The Municipal Finance Officer shall keep in a special fund all money derived from the tax levy for airport purposes and from any other source, and shall pay the same upon requisition by the President and Secretary of the Board upon warrants drawn by the proper officer of the governing body.
(Prior Code, § 2.40.150)

§ 32.090 REPORT OF THE BOARD.

The Airport Board shall make an annual report to the governing body of the city of its accounts and all the expenditures, and the governing body may require a report from such Board at any time and the books, records, papers and accounts of the Board shall at all times be subject to inspection by the governing body or its officers or agents.
(Prior Code, § 2.40.160)

§ 32.091 RECOMMENDATIONS TO GOVERNING BODY.

Any recommendation by the Airport Board to the governing body shall be by resolution.
(Prior Code, § 2.40.170)

RECREATION BOARD**§ 32.105 MEMBERSHIP.**

The Recreation Board shall consist of seven members, four of which shall reside within the city limits. Each member shall serve a three-year term, or until his or her successor is appointed and qualified. Each member shall be appointed by the City Manager and may be terminated by the City Manager if any members fail to attend two consecutive meetings or a majority of the regular scheduled meetings.

(Prior Code, § 2.44.010)

§ 32.106 BOND.

Each member of the Recreation Board before entering upon his or her official duties shall give such bond to the city, as may be required by the governing body, for the faithful performance of his or her duties and shall take and file in the City Finance Officer's office with any such bond the usual oath of office required from appointive officers of the city. The city shall pay any premium required to be given by the members of the Recreation Board or its officers or employees. All official bonds required by the governing body under the provisions of this subchapter shall be approved by the governing body.

(Prior Code, § 2.44.020)

§ 32.107 OFFICERS.

The Recreation Board shall elect from its number a President, a Vice-President and a Secretary, each of whom shall serve for a term of one year or until his or her successor is elected and qualified. The Vice-President shall act in the absence or disability of the President. In case of death or retirement of an officer, a successor shall be elected immediately.

(Prior Code, § 2.44.030)

§ 32.108 AUTHORITY.

The President shall have authority to sign, execute and acknowledge in the name of the Recreation Board all contracts or documents of any character as authorized by and to carry out the purposes of SDCL § 42-2-1, and to sign all requisitions upon the Finance Officer for warrants upon the city treasury for funds under control of and authorized to be expended by such Recreation Board. All such warrants shall be countersigned by the Secretary, and in his or her absence or disability, by some member of the Recreation Board other than the President or Vice-President. Subject to the approval of the governing body, the Board shall make by-laws, rules and regulations for the orderly transaction and conduct of its business. It shall make and enforce contracts in the name of the city to carry out the purposes of SDCL §§ 9-38-80 and 42-2-1.

(Prior Code, § 2.44.040)

§ 32.109 MEETINGS; QUORUM; RECORDS AND REPORTS.

The Recreation Board shall have regular meetings to be held quarterly. Special meetings may be called by the City Manager, President or Director of Recreation. The City Manager shall have the discretion to cancel a regular meeting if there is no business to transact at the meeting. Four members shall constitute a quorum to transact business, and a majority of those present shall be necessary to approve any action. The Secretary shall keep a record of its proceedings and make reports as required by the Board. If the Secretary is not present, the Board may appoint a Secretary Pro Tempore to take his or her place at the meeting.

(Prior Code, § 2.44.050)

§ 32.110 OPERATION OF PUBLIC RECREATION AND PLAYGROUNDS.

The Recreation Board shall have the power to operate a system of public recreation and playgrounds within the municipality, as provided by SDCL § 42-2-1, and for such purposes the Recreation Board is authorized to acquire, equip and maintain land, buildings or other recreational facilities, and expend its funds and money derived from the tax levy, provided further, that the acquisition of any land for such purposes by the Recreation Board shall be subject to the approval of the governing body of the city. The Recreation Board shall supply all of the supervision and management for the use of all recreation facilities.

(Prior Code, § 2.44.060)

§ 32.111 APPOINTMENT OF OTHER OFFICERS AND EMPLOYEES.

With the approval of the City Manager, the Recreation Board may appoint a Director of Recreation, who shall be the chief executive officer under the Recreation Board. He or she shall hold office at the pleasure of the Board and receive such salary as the Recreation Board may determine and shall on its behalf have charge, supervision and direction of all work and of all officers and employees under the Board. The Board may also appoint and employ other officers and employees as it may deem necessary and shall prescribe and fix their duties and compensation. The Board may require all of its officers and employees, except laborers, to give bond for the faithful performance of their duties in such sum as shall be fixed by it, which bonds shall be filed with the Finance Officer.

(Prior Code, § 2.44.070)

§ 32.112 REPORTING REQUIREMENTS.

Any recommendation by the Board to the City Manager shall be by resolution. The Board shall make an annual report to the City Manager of its acts and all its expenditures, showing the condition of all affairs under its control. The City Manager may require a report from such Board at any time, and the records, books, papers and accounts of the Board shall at all times be subject to inspection by any City Commissioner, Finance Officer or any committee appointed by the City Manager for that purpose, or any citizen.

(Prior Code, § 2.44.080)

§ 32.113 FUNDS FOR OPERATION.

The Recreation Board on or before July 15 of each year shall make an estimate of the moneys necessary for the operation of a system of public recreation and playgrounds. Such estimate shall be certified by the Secretary of the Board to the City Manager on or before July 15 of each year. The governing body at the time of making the tax levy for city and other purposes shall also levy the tax for recreation purposes of the fiscal year next ensuing at whatever amount it may deem necessary as estimated by the Board, which estimate and tax shall not exceed in any fiscal year one mill on the dollar of the assessed valuation of all real and personal property taxable within the city. Such levy shall be certified to the County Auditor at the same time and the same manner as general city levies.

(Prior Code, § 2.44.090)