

MINUTES OF CANTON CITY COMMISSION MEETING
DECEMBER 7, 2015

The Canton City Commission met at the Depot Viking Room, on Monday, December 7th, 2015 at 7:00 p.m. with the following members present: Commissioners Anderson, Devick, Eich, Elrod, and Mayor Smith.

Commissioner Ekle, Townsend, Toso and Ziebarth were absent at the time of roll call.

Also present were Interim City Manager Cwach and Deputy Finance Officer Leffler.

Guests who signed in are as follows: Chuck Andreson.

The Pledge of Allegiance was recited.

CONSENT CALENDAR

Commissioner Devick moved and Commissioner Elrod seconded to approve the consent calendar consisting of the following: 1) to approve the minutes, from the November 16th, 2015 Regular Commission meeting, and that they are signed and published; 2) to approve the warrants to be listed at the end of the minutes; and 3) to approve the agenda. Unanimous Approval.

VISITOR DIALOGUE:

2016 STEP AND GRADE

Commissioner Elrod moved and Commissioner Anderson seconded to approve the 2016 Step and Grade as presented and on file. Unanimous Approval.

FAA PRE-APPLICATION – DESIGN WILDLIFE FENCE

Commissioner Elrod moved and Commissioner Devick seconded to approve the FAA Pre-Application for the Design Wildlife Fence and authorize the Mayor to sign. Unanimous Approval.

2016 FUEL BIDS

Interim City Manager Cwach presented the fuel bids which consisted of one bid from Stern's Oil Co, Inc. - #1 Diesel @ 2.4277/gallon; #2 Diesel @ 1.9777/gallon; and Unleaded Gas @ 2.1194/gallon.

Commissioner Devick moved and Commissioner Anderson seconded to accept and approve the low bid as presented. Unanimous Approval.

Commissioner Toso arrived at the meeting.

2014 AUDIT REPORT

Interim City Manager Cwach presented the 2014 Audit Report. The City of Canton received an unqualified opinion, which is the best opinion that an organization can receive on an audit report.

Commissioner Devick moved and Commissioner Elrod seconded to accept and place on file the City of Canton 2014 Audit Report. Unanimous Approval.

Commissioners thanked Kyle Cwach for a job well done.

CITY MANAGER CONTRACT

Commissioner Toso moved and Commissioner Devick seconded to table the approval of the City Manager Contract until such time as the contract final draft is ready.

Commissioner Ziebarth arrived at the meeting.

Commissioners Anderson, Devick, Eich, Elrod, Toso, and Mayor Smith voted aye. Commissioner Ziebarth abstained. Motion carried.

DIALOGUE

Interim City Manager Cwach commented on:

The excellent job Larissa Van Beek did on the City Manager Search weekend.

The sump pumps at the Library are being replaced.

The next three Mondays the library will have “Make It” Monday for children to make Christmas gifts.

The Library will have the Christmas Story on December 12th.

The city crew is busy spraying the streets to break up ice and working on equipment repair.

The Parade of Lights was tonight.

The Police Department is still working on the building but should be done soon.

The city received notice of being awarded a \$400,000 Community Access Funds for Dakota Street.

Commissioner Toso commented on the interview weekend and how well it went.

Commissioner Ziebarth thanked the city staff for their work on the weekend.

Mayor Smith commented on the good job done by city staff to make the weekend successful.

Jeff Fossum thanked the Commission for allowing the staff to be a part of the interview process.

EXECUTIVE SESSION

Commissioner Toso moved and Commissioner Devick seconded to go into executive session pursuant to SDCL 1-25-2 for legal purposes. Unanimous Approval.

Commissioner Toso moved and Commissioner Eich seconded to come out of executive session. Unanimous Approval.

ADJOURN

Commissioner Anderson moved and Commissioner Devick seconded to adjourn. Unanimous approval.

Karen K. Leffler
Deputy Finance Officer

WARRANTS:

11-20-15: Amazon, 424.33, books; BNSF Railway Company, 750.00, ROW permit; Bomgaars Supply Inc., 140.03, supplies; Canton Fire Department, 7000.00, support; CenturyLink 253.76, circuit; Dakota Supply Group, 3611.76, parts; Danko emergency Equipment, 205.84, parts; Dockendorf Equipment Co. Inc., 161.35, testing; Frontier Precision Inc., 13,314.50, GIS system; G&K Services, Inc., 163.24, uniforms; Heiman Fire Equipment, Inc., 606.07, services; Ingram Library Services, 55.77, books; Kadmas, Lee & Jackson, Inc, 3725.94, engineering; Midamerican

Books, 263.34, books; MidAmerican Energy Co., 125.05, heat; SDML Work Comp Fund, 34,571.00, workers comp insurance; Sioux Falls Humane Society, 84.75, animal services; Sioux Falls Two Way Radio, 125.94, antenna replacement; Larissa Van Beek, 22.00, travel; Xcel Energy, 996.76, electricity.

11-20-15: Aflac, 813.98, Employee Deduction; Colonial Life, 13.68, Employee Deduction; Delta Dental Plan of SD., 220.50, Employee Deduction; Farmers State Bank, 25,327.24, payroll; First Bank and Trust, 5253.38, social security; First Bank and Trust, 3502.28, federal withholding; Home Federal Savings, 1950.23, HSA payments; Legal Shield, 120.61, Employee Deduction; Office of Child Support, 92.31, Employee Deduction; SDRS 9336.24, retirement; SDRS Supplemental, 232.50, SDRS 457; Assurant Employee Benefits, 110.50, life insurance.

PAYROLL BY DEPARTMENT: Commission, 415.35; Finance Office, 6076.95; City Manager, 1454.88; Public Building, 190.66; Police, 11998.67; Street, 6338.17; Rubble, 331.93; Sewer, 2633.40; Water, 3231.71; Parks, 1149.60, Library, 3589.65.

11-25-15: CenturyLink, 109.63, circuit; McMaster-Carr, 323.33, furniture, Office Elements, 50.15, supplies; Petty Cash Account, 40.00, supplies; Rural Route 1 Services, 146.00, maintenance; SD DENR, 30.00, testing; SD Dept of Health, 72.00, testing; Sioux Valley News, 871.77, publishing; Staples Credit Plan, 294.27, supplies; Brimeyer Fursman, LLC, 5000.00, CM search; Zee Medical Service, 113.95, supplies.

12-04-15: American Legal Publishing, 2652.00 codification; A-OK Sanitary Service, 660.00, garbage service; AUS Sioux City, MC Lockbox, 194.04, supplies; C&R Supply, Inc., 37.60, supplies; Campbell Supply, 13.74, supplies; Canton Home and Farm Supply, 476.93, supplies; Concrete Materials, Inc., 4017.30, sand supplies; Coulander Manure Handling, 3408.00, compost spreading; Kyle Cwach, 21.00, mileage reimbursement; D_P Tools, 1961.74, tools; Fastenal Company, 18.96, supplies; First Bank & Trust-CC, 2474.64, travel and supplies; G&K Services, Inc, 326.48, uniforms; Hawkins, Inc., 2113.76, chemical supplies; JSA Consulting Engineering, Inc., 1837.50, engineering SLRW; Kenny's Towing, Inc., 540.00, towing; Lacey Rentals, Inc., 120.00, service; Lincoln County Highway Dept., 381.36, spraying; Lincoln County Register of Deeds, 2.00, copies; Marco, 534.15, copier lease; Matheson Tri-Gas Inc., 71.85, rental; Midwest Fire, Inc., 1737.02, pumper service; NAPA Auto Parts of Canton, 341.66, supplies; North Central International, 202.18, parts; Office Elements, 24.87, supplies; Recreation Supply Co., 2037.92, pool furniture and supplies; Rural Route 1 Services, 84.75, services; Argus Leader, 33.21, paper; Sturdevant's Auto Parts, 397.79, supplies; Sunset Aviation, 2653.00, management fee and rent; Tatu Trucking, 480.00, trucking; Vander Haag's Inc., 415.00, engine control module; Vast Broadband, 764.31, phones; Xcel Energy, 1536.27, electricity.

12-04-15: Beal Distributing, Inc., 28,669.53, beer purchases; Canton Sunshine Foods, 2.80, supplies; Cask & Cork, 94.00, wine purchases; City of Canton, 189.97, water/sewer billing; Dakota Beverage, 18,107.33, beer purchases; Johnson Brothers, Famous Brands, 5672.53, liquor purchases; Republic National Distributing, 4235.63, liquor purchases; SD Dept of Revenue, 98.35, sales taxes.

12-04-15: Farmers State Bank, 26,372.08, payroll; First Bank & Trust, 5480.66, social security; First Bank & Trust, 3729.29, federal withholding; Home Federal Savings Bank, 2236.89, HSA; Office of Child Support, 92.31, employee deductions; SDRS Supplemental, 232.50, SDRS 457. PAYROLL BY DEPARTMENT: Commission, 415.35; Finance Office, 5936.26; City Manager, 1525.28; Public Building, 216.08; Police, 11726.53; Street, 6394.63; Snow, 2423.71; Rubble, 168.30; Sewer, 2638.93; Water, 2969.33; Parks, 1149.60; Library, 3347.54.