



Shelter Reservation Form
Canton City Hall, 210 N Dakota,
Canton, SD 57013 Phone 605-987-2881

Name of Renter: _____

Address of Renter: _____

Phone Number of Renter: _____

Email of Renter: _____

Type of Event: _____ Number of People Attending: _____

Date(s) Reserved: _____

Times Reserved (to include setup & cleanup time): _____

Name Posted on the Reservation Bulletin Board: _____

Reservation fee of \$15 per day is due at the time the reservation is made. Total Fee = _____

All trash must be placed in the receptacles located by the shelter or in the park dumpsters. Alcoholic beverages are not allowed in the park. Reservations must be made 5 business days prior to the event. The park closes at 11 p.m. ALL FEES ARE NON-REFUNDABLE.

Signature of Renter: _____ **Date:** _____

For Office Use Only

Person Paying Fee: _____
(Include Address & Phone # if different than renter)

Date Paid: _____ Amount: \$ _____ Cash _____ or Check _____ Receipt #: _____

Received by: _____ Booked on Calendar: _____

Work Order Written: _____ Display Case Sign Created: _____

Notes/Additional Information: _____