

**REQUIRED PERMITS AND EXCAVATING PERMIT INFORMATION
(OBTAIN PERMITS AT CITY HALL - 987-2881)**

ALL WORK MUST BE DONE ACCORDING TO CITY ORDINANCES, STATE PLUMBING AND BUILDING CODES, CANTON ENGINEERING AND DESIGN STANDARDS AND ALL APPLICABLE CODES.

South Dakota Statute 49-7A requires anyone who engages in any type of excavation to provide advance notice of at least 48 hours, excluding weekends and holidays, to **South Dakota One-Call. (1-800-781-7474)**

BUILDING PERMIT IS REQUIRED FOR (includes but not limited to)

1. New buildings
2. Additions
3. Replacement of decks and porches, etc.
4. Garages
5. Gazebo, storage buildings or sheds
6. Kennels
7. Signs
8. Fences
9. Pools
10. Structures moved within lot or on to lot

BUILDING PERMITS:

1. Building permits must be completed IN FULL and fees paid.
2. Intrusions on setbacks from property lines will require application for a variance.
3. Fences:
 - Any fence over 4 feet tall and less than 50% open, in any front yard (primary or secondary). would require application for a variance.
 - Any fence abutting the City Right of Way should be one (1) foot back from the City Right of Way.
4. All construction requires one to three inspections, the number of inspections determined by inspector.

CONCRETE, DIGGING, AND SIDEWALK PERMITS (Fees Schedule on File) ARE REQUIRED FOR THE FOLLOWING:

1. Sidewalks (new or replacement). No fee for sidewalk permits.
2. Curb and Gutter (new or replacement)
3. Driveway approach
4. Sprinkler system, buried wire pet containment fence, landscaping, planting (in the right of way)
5. Installation or repair of water service
6. Installation or repair of sewer service
7. Private Wastewater Disposal, if allowable
8. Any work done in the City Right of Way

IF DIGGING OR TRENCHING IN ANY OF THE ABOVE AREAS – THE FOLLOWING IS REQUIRED:

1. Utility locates: ONE-CALL 1-800-781-7474
2. Excavating Permit fees – Fee Schedule on file. It is contractor's responsibility to obtain the permit.
3. Proof of Insurance – Contractor or excavator will need to have a Certificate of Insurance on file at City Hall. Coverage must include: Collapse and underground coverage (XCU); Product liability and Completed operations coverage for a period of three years after excavation; and Liability coverage of \$500,000 minimum.
4. A \$5,000 Bond is required for any concrete work done in the City Right of way, excluding sidewalks.

5. Public Works employee will inspect all sidewalk and driveway forms prior to pouring cement.
6. No service cuts allowed after November 15th, unless it is an emergency.
7. There will be charges for asphalt service cuts, as well as cuts in front of approaches.
8. Homeowners or Contractors will be billed for and are responsible for the cost of repairing the asphalt cuts.
9. Public Works employee will inspect prior to backfilling.
10. Backfilling excavations will be done according to City Ordinance. All excavations must be barricaded.

UPDATE ON ANY PLUMBING:

1. New installations or repair of existing water and wastewater connections must be done by a properly licensed plumber. (Excavating permit required).
2. All water service connections (new or repaired) must be a minimum 1" flare copper.
3. All sewer services (new or repaired) must have a backwater valve.
4. Residential and Commercial plumbing may require a Plumber's State Contractor Certificate.

CITY RIGHT OF WAY IS DEFINED AS:

1. Streets or dedicated streets
2. Dedicated alleys
3. 13 feet from back of curb (in most instances). (Allow 8 feet parking and 5 feet sidewalk)
4. Any property that the City of Canton has easements for water and sewer or other access

VARIANCES, HOME OCCUPATION, AND CONDITIONAL USE PERMIT PROCEDURES:

1. Application must be filled out. Fee Schedule on File. A building permit must accompany the variance or conditional use permit when appropriate.
2. A hearing date will be set after all paperwork is in and fees have been paid.
3. The hearing date is set in conjunction with publication dates and Planning and Zoning meeting dates. It can be a several week time line. Where hearings are involved, publications must be in the local paper at least ten (10) days in advance of the hearings. (18.01 – 2011 Revised Canton Zoning Regulations)
4. Applicants must attend the Planning and Zoning hearing. If applicant or representative fails to attend the Planning and Zoning hearing, the application may be tabled and the procedure would be delayed.
5. Two signs will be given to applicant to place in their yard. The signs must be placed so that they can be seen from the street. And the signs must be up for the last ten (10) days prior to the hearing date.

REZONE:

1. Application must be filled out.
2. A hearing date will be set once paperwork is complete and fees are paid. The fee schedule is on file.
3. The hearing date is set in conjunction with publication dates and both Planning and Zoning and City Commission meeting dates. It will be a several week time line. Publications must be in the local paper at least ten (10) days in advance of the hearings.
4. Applicants must attend the hearings. If applicant or representative fails to attend either hearing, the application may be tabled and the procedure would be delayed.
5. Two signs will be given to applicant to place in their yard. The signs must be placed so that they can be seen from the street. And the signs must be up for the last ten (10) days prior to the hearing date.
6. The rezones are ordinances that will have two readings. The hearing date is the first reading. The second reading usually occurs at the next City Commission meeting after the hearing and first reading.
7. If passed, the ordinance will be published in the publication that occurs the following week. The effective date of the ordinance is twenty (20) days after publication.

SUBDIVISION PLANS, PLATS AND REPLATS:

The procedures for these can be found in the Revised Subdivision Regulations. The regulations and procedures are too lengthy to list here.